Bellevue Shingle Masters

Roof Inspection Report - SAMPLE

SAMPLE TEMPLATE - NOT A REAL INSPECTION REPORT

This document shows the format of the roof inspection report customers receive after an inspection. It contains no real property, no real customer, no real findings and no real dates. Every field below is blank or marked "Sample" on purpose.

Report details

Customer name: _____

Property address: _____

Inspection date: _____

Inspector: _____

Roof type / shingle type: _____

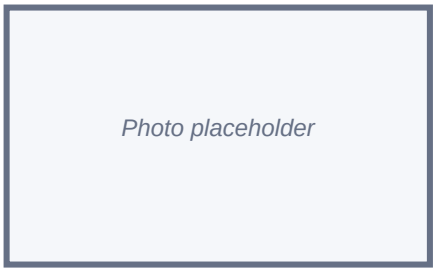
Inspection checklist

Inspection area	What is checked	Condition	Notes
Shingles	Cracks, lifting, curling		
Flashing	Corrosion and separation		
Ridge caps	Damage and missing sections		
Valleys	Debris and water flow		
Roof vents	Cracks and flashing		
Underlayment	Visible deterioration		
Attic	Moisture and staining		
Ventilation	Intake and exhaust conditions		

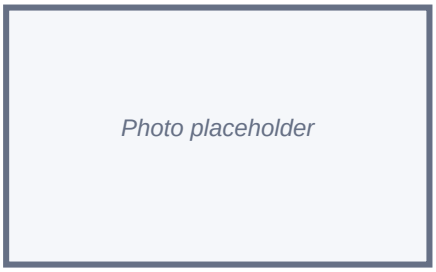
On a real report, the Condition and Notes columns are filled in for each area, with a photo reference for every problem spot.

Photo record

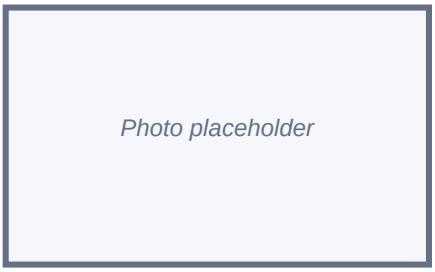
On a real report, this section holds photographs of every problem spot, each labelled with its location on the roof. The boxes below show where the photos go - no real photos are shown in this sample.



Sample photo 1 - Shingles



Sample photo 2 - Flashing



Sample photo 3 - Attic

Findings summary

On a real report, findings are grouped so the homeowner can see at a glance what needs doing now, what can wait, and what to keep an eye on. Nothing is listed here because this is a sample - a real report lists the actual findings from that roof.

Repair now

(Sample - no findings listed)

Can wait

(Sample - no findings listed)

Monitor

(Sample - no findings listed)

Recommendations and next steps

On a real report, this section gives a plain-language explanation of each finding, a written quote for the repair work, and the order the work should be done in. No work starts without the homeowner's agreement.

Sample recommendation:

"Sample - this is where the recommendation for a real roof would appear."

Questions about your inspection? Call Bellevue Shingle Masters on (425) 738-3670.